

TOWN OF EAST WINDSOR  
PARKS AND RECREATION COMMISSION

MEETING  
July 11, 2016

Subject to Commission Approval

The Meeting of the Park and Recreation Commission was called to order by Chairman Szymanski at 6:03 PM in the Parks and Recreation office, 76 S. Main Street, East Windsor, CT

**PRESENT:** Chairman Szymanski; Commissioners Bagdikian and Leach; Director Maltese, A. Irene Mosher from the Park Office.

**ABSENT:** Commissioner Simpkins; Liaison Selectman Pippin

**ESTABLISHMENT OF QUORUM:**

A quorum was established as three (3) Commissioners were present.

**APPROVAL OF MINUTES**

**MOTION: To APPROVE minutes of May 9, 2016 Meeting as written**

**Leach moved/Bagdikian second/VOTE: In favor: Unanimous**

**OLD BUSINESS:**

- a. East Windsor Dog Park  
No report.

**NEW BUSINESS**

- a. Financial accounts review  
The Director gave each of the Commissioners a copy of the financial report for fiscal year 2016 stating that it was not yet totally complete and a copy of the financial report for fiscal year 2017 today which currently shows no expenses. Director Maltese stated that there were monies returned to the Town this year. She also stated that she has been given permission to make some of the large necessary purchases, i.e. mulch and sand, earlier and have it delivered to the DPW garage. DPW would then help with moving the materials to East Windsor Park at the appropriate time.

The Director stated that new signage will be purchased for each of the parks. These signs will include the address of the park making it easier for emergency personnel to identify the location

**MOTION: To ACCEPT the financial report as presented.**

**Leach moved/Bagdikian second/VOTE: In favor: Unanimous**

a. Park Directors report.

The new budget included everything that the Director had requested including an additional full time employee whose title will be Aquatics/Youth Programs Supervisor. The Commissioners were given a copy of the job description. Director Maltese stated that since the position is a union position, it is already posted in the Town offices. She will start the interviewing processes in August. Director Maltese sat on the interview panel for South Windsor and met a few possible candidates for the position. Staff from the South Windsor Parks and Recreation Department will sit on the interview panel for East Windsor when the process gets underway.

With the addition of a new employee, the Parks and Recreation office will be reconfigured to include working space for the new person. Director Maltese showed the schematic drawing of the new design which will bring a more professional look to the office. The change will cost \$7500 coming from town property budget.

An AED machine has been purchased for East Windsor Park. East Windsor Ambulance came and set it up. It will be stored in a special cabinet in the Garcia Building at the park. This weekend, the life guards will be trained to properly use the device.

East Windsor Park is up and running. There have been consistent rentals during the month of July. The rentals for August are coming in slowly.

The numbers at Fun Camp are improving. The Director stated that there have been more request for financial assistance this year than in the past. After a Facebook posting of the need, the department received four (4) sponsorships. To receive assistance, families must go through Human Services to prove need. The basketball and softball camps had to be cancelled because of lack of participation.

Solitude Lake Management applied the first application of sulfur for the algae on June 23. The change in the swimming area has been dramatic. The water is crystal clear. The Park was closed on this day since there could be no swimming for several hours following the application. The second will be done at the end of the day so that the campers will be able to swim safely on that day.

Last week, East Windsor was designated "Town of the Week" by 102.9 radio. They were at East Windsor Park with the campers who made them a whale poster. They were given lunch at the snack bar. They gave away tickets to the New Britain Bees games and other small assorted gifts and prizes. On Wednesday, they visited Osborne Field; Thursday, Pierce Park; and Friday they were at Friendly's. A good week of positive exposure for the Town of East Windsor.

Upcoming Events:

September 3: Broad Brook Fire Department Car Show (rain date is September 4)

September 24: Community Day to be held at East Windsor Park from 9-3. The snack bar will be open. There will be a parade although the route has not yet been finalized.

October 1: Barktoberfest.

All these events should draw a lot of people into the facility .

**Abbe Road Soccer Complex/Broad Brook Pond Park)/Prospect Hill Park (Warehouse Point)**

**MOTION: To ACCEPT the Director's report as presented:**

**Bagdikian moved/Leach second/VOTE: In favor: Unanimous**

**CORRESPONDENCE**

Information was received from the East Windsor Veterans Commission regarding the fund raising effort to establish a Veterans Memorial on Bridge Street. The Director stated that this department will have the pamphlets available at all locations and event.

**MISCELLANEOUS**

Tickets will go on Sale September 1, 2016 for the East Windsor Athletic Hall of Fame induction ceremonies. The ceremony will be held at Nutmeg Restaurant on South Main Street in East Windsor. Social hour will be 6 PM with dinner at 7 PM. Tickets must be purchased by October 31, 2016.

**APPROVAL OF BILLS**

Bills were approved by Commissioner Bagdikian

**ADJOURMENT**

**MOTION: To AJOURN MEETING AT 6:34 pm**

**Leach moved/Bagdikian second/Vote: In favor Unanimous**

Respectfully Submitted

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Alma Irene Mosher  
Recording Secretary